



Fundraising Procedures **2020-2021**

Background: The Ashland School District is committed to funding the athletic program's needs. We understand there are extra wants that teams wish to have to provide the best possible experience for our student-athletes. The **Clocker Club** All-Sports Booster Club is there to help you promote, raise, and collect funds for those needs. Each sport has their own sub-account within the Clocker Club that acts as a "checking account," for Varsity Head Coaches to use on the aforementioned wants.

More info on the District's fundraising policies and procedures can be found here
<http://www.ashland.k12.ma.us/fundraising>

If you wish to run a fundraiser, please follow the steps below

1. Review the Fundraising Guidelines found here
2. Fill out a fundraiser request form here <http://www.ashland.k12.ma.us/fundraising>
3. Make sure it abides by all policies set forth by the Ashland School Committee
4. Discuss the plan with the Athletic Director and Clocker Club.
5. Request any space (fields, gym, etc.) through the Athletic Director.
6. Make all checks payable to the Clocker Club.
7. Fill out the district's financial tracking sheet at the end of the event(s).

To Withdraw Funds from your Sub-Account

1. Complete the online Clocker Club Funds Request Form found here:
<https://forms.gle/qcru7HE72R3Yb1Sy9>
2. Email Clocker Club Treasurer (Al Rosoff, treasurer@clockerclub.org) letting him know a request is coming.
3. A check will be made payable to whatever vendor you need ASAP.

Clocker Club President:
Peter Klay